List of supporting documents
Renewal or change of status for a “passeport talent – chercheur” residence permit.

These documents must be submitted to your local Préfecture or to Espace Ulys
(copies - Note: keep original documents after presentation. They will be requested by the Préfecture)

- Three ID photos respecting the guidelines of the prefecture.
- Your valid passport (with photocopies of all pages with writing/stamps)
- Your valid residence permit
- **Proof of civil status** (original documents + French translations by a sworn translator certified by a French Court of Appeal):
  - Birth certificate (specifying parentage) and
  - Marriage certificate if applicable and
  - Children’s birth certificates (specifying parentage) if applicable.
  - Divorce papers if this is the case.
- **Proof of residence** (less than three months old).
  - If renting: rental contract, electricity bill (or gas, water, telephone, Internet), certificate of home insurance or rent receipt (only receipts printed by a professional landlord will be accepted).
  - If staying at a hotel or a residence: proof of residence + receipt for last month's rent.
  - If hosted by a private individual: a handwritten residence certificate (attestation de domicile) provided by the host + original and copy of a proof of residence (less than three months old) in his/her name + a copy of the host’s proof of identity.
- **Your valid hosting agreement**
  - If the first agreement is ongoing: a copy of the agreement and a certificate from the host organization that the research work is ongoing.
  - If you have received a new agreement: a copy of the new agreement and the new employment contract (if applicable)
- **For PhD students** registered in France for their thesis: their contract of employment.
- **Envelope** with the name and address of the applicant (22.9x32.4 cm, with stamps for €1.76).

- The photocopies provided must be legible and in A4 format (21x29.7cm) and with only one supporting document per page.

Espace Ulys will check your application and submit it to the Préfecture.

Contact us: espace-ulys@univ-st-etienne.fr
List of supporting documents
Renewal of a residence permit as a spouse of a “passeport talent – chercheur” scientist

These documents must be submitted to your local Préfecture or to Espace Ulys (copies - Note: keep original documents after presentation. They will be requested by the Préfecture)

- Three ID photos respecting the guidelines of the prefecture.
- Your valid passport (with photocopies of all pages with writing/stamps)
- Your “passeport talent-famille” residence permit
- Proof of civil status (original documents + French translations by a sworn translator certified by a French Court of Appeal):
  - Birth certificate (specifying parentage) and
  - Marriage certificate if applicable and
  - Children’s birth certificates (specifying parentage) if applicable.
  - Divorce papers if this is the case.
- Proof of residence (less than three months old).
  - If renting: rental contract, electricity bill (or gas, water, telephone, Internet), certificate of home insurance or rent receipt (only receipts printed by a professional landlord will be accepted).
  - If staying at a hotel or a residence: proof of residence + receipt for last month’s rent.
  - If hosted by a private individual: a handwritten residence certificate (attestation de domicile) provided by the host + original and copy of a proof of residence (less than three months old) in his/her name + a copy of the host’s proof of identity.
- Photocopies of the passport, visa, hosting agreement of the scientist and of his/her residence permit.
- Envelope with the name and address of the applicant (22.9x32.4 cm, with stamps for €1.76).

The visiting scientist is required to be present with the original and a copy of their passport, visa/residence permit and their hosting agreement, is mandatory during the steps related to the spouse’s residence permit.

- The photocopies provided must be legible and in A4 format (21x29.7cm) and with only one supporting document per page.

Espace Ulys will check your application and submit it to the Préfecture.

Contact us: espace-ulys@univ-st-etienne.fr