List of supporting documents for the renewal of a scientific residence certificate

These documents must be submitted to your local prefecture.
(Original documents + photocopies – Note: keep the original documents after presentation)

- Your currently valid residence permit to be renewed.
- Valid passport (photocopy of the identity/validity page).
- Proof of residence (less than six months old).
  - If renting accommodation: electrical bill (or gas, water, landline phone, Internet access), housing insurance certificate.
  - If staying at a hotel or a residence: proof of residence + receipt for last month’s rent.
  - If hosted by a private individual: a handwritten residence certificate (attestation de domicile) provided by the host + original and copy of a proof of residence (less than six months old) in his/her name + a copy of the host’s proof of identity.
- 3 ID photos respecting the Préfecture’s guidelines.
- Your hosting agreement:
  - If the agreement is ongoing: a copy of the agreement and a certificate from the host organization that the research work is ongoing.
  - If you have received a new agreement: a copy of the new agreement and the new employment contract (if applicable).
- For PhD students registered in France for their thesis: their contract of employment.
- In case you have to change your current status to “scientifique”: provide your Master certificate

An appointment at the Préfecture is now mandatory to submit your application.
The Espace Ulys will check your application and make an appointment for you.
Contact us: information@espace-ulys.fr
List of required documents for the renewal of your residence permit as an Algerian spouse of a scientist

These documents must be submitted to your local prefecture.
(Original documents + photocopies – Note: keep the original documents after presentation!)

- Your currently valid residence permit to be renewed.
- Valid passport (photocopy of the identity-validity page).
- Proof of civil status (original documents + French translations by a sworn translator certified by a French Court of Appeal):
  - Marriage certificate and
  - Children’s birth certificates (specifying parentage) if applicable.
  - For nationals from a country recognizing polygamy, a sworn certificate stating that the national does not have more than one spouse.
- Photocopies of the passport, residence permit, hosting agreement of the visiting scientist.
- 3 ID photos respecting the Préfecture’s guidelines.
- Proof of residence (less than six months old).
  - If renting accommodation: electricity bill (or gas, water, landline phone, Internet access), home insurance certificate.
  - If staying at a hotel or a residence: proof of residence + receipt for last month’s rent.
  - If hosted by a private individual: a handwritten residence certificate (attestation de domicile) provided by the host + original and copy of a proof of residence (less than six months old) in his/her name + a copy of the host’s proof of identity.

The visiting scientist is required to be present with the original and a copy of their passport, visa/residence permit and their hosting agreement, is mandatory during the steps related to the spouse’s residence permit.